

An exciting opportunity has arisen to join our well established, but ever diversifying and evolving organisation, located in the heart of Bromley. The post holder will work closely and collaboratively with the CEO, Board of Trustees and Senior Leadership Group and Practice leads to provide a professional and responsive HR service which meets the organisations strategic priorities. Reporting to the CEO, the post holder will provide an efficient HR service giving effective day to day HR support, advice, and guidance across the organisation.

### **About the role**

- Role: Human Resources Lead
- Annual Salary: £60,548
- Working pattern: Full Time
- Working Hours: 37.5 a week
- Contract: Permanent
- Location: Hybrid Model (working in Bromley, in community settings and remotely)

### **The role**

This is a hands-on HR leadership role and the successful candidate will be a strong HR Generalist with an in depth knowledge and experience in all aspects of HR including employment law, benchmarking/grading structures, recruitment and selection, learning and development, change management, communications and be able to add value in other key areas such as employee wellbeing, diversity and inclusion to ensure employees have a sense of belonging.

The post holder will be CIPD qualified – level 5 as a minimum with a professional, positive and can-do attitude with excellent people management and communication skills (both verbal and written). In addition, the post holder will have proven experience of change management and organisational development and solution focussed.

### **Information about how to apply: Bromley Y**

To apply please send your CV together with a covering letter plus notice period to [hr@bromleyy.org](mailto:hr@bromleyy.org) by **12:00 noon hours on Wednesday 13 May 2026**. Please note that due to the volume of applications that we receive, if you do not hear from us, you have unfortunately not been shortlisted on this occasion.

The interviews will be held in person at the **Bromley Y** building during the week commencing 18 May 2028.

For further information about this role please contact Louise Wolsey, CEO at [l.wolsey@Bromleyy.org](mailto:l.wolsey@Bromleyy.org) for an informal discussion. Please also refer to the job description and role specification for further information.

### **The Rewards for joining us:**

- Good competitive salary
- Comprehensive induction
- Hybrid working pattern
- Holiday entitlement of 28 days per annum, plus bank holidays
- A wellbeing day
- Support via our Employee Assistance Programme

- Contributory Pension scheme
- The successful candidate will be supported in their professional development
- Attending organisation events
- Cycle to work scheme
- Blue Light Card
- Being part of a dynamic, creative and innovative team where all our people are empowered to achieve their very best
- Work for an award-winning organisation
- Be part of a diverse, inclusive, collaborative and supportive working environment that places Diversity, Equity, Inclusion and Belonging at the heart of its business strategy

**As mental health & emotional wellbeing services charity, we are deeply committed to creating a safe, inclusive and supportive environment for everyone – both the children, young people, parents and carers we serve and the people who work with us.**

**We are proud to be an equal opportunities employer. We welcome and value diversity in all its forms and do not tolerate discrimination based on age, disability, gender identity, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, or marital and civil partnership status.**

**We believe that a diverse team brings richer perspectives and stronger outcomes for the communities we support. We are dedicated to fostering a workplace where everyone feels psychologically safe, respected, and empowered to thrive. We warmly encourage applications from individuals of all backgrounds who share our passion for improving children and young people's lives.**

**We are committed to the safeguarding of children and require the successful applicant to undertake a check from the Disclosure and Barring Service.**

**By submitting an application, you are consenting to Bromley Y's HR team securely holding and processing your personal data. Please read our attached job application privacy notice. You retain the right to have your information deleted in line with current UK GDPR legislation.**